

WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

December 17, 2025 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1601 by Jeff King, Board Chairman.
2. Roll Call – Board Members Present: Bruce Froelich, Jeff Abram, Jeff King, Chuck Schmitigal, and Laura Anderson. Also present: Jonathon Degen and Amy Rusin.
3. Pledge of Allegiance
4. Agenda Approval
 - a. Motion made by Froelich and supported by Schmitigal to approve agenda with removal of 9b Biospatial map review. Motion carried all in favor.
5. Approval of Minutes
 - a. Approval of November 2025 regular meeting minutes.
 - i. Motion by Schmitigal and seconded by Abram to approve meeting minutes from November 19, 2025, as submitted. Motion carried all in favor.
6. Financials
 - a. Accounts Payable (Appendix I) – Degen provided an overview of accounts payable.
 - i. Motion to approve bill pay in the amount of \$26,794.43 made by Schmitigal and supported by Anderson. Motion carried with roll call vote of 5-0, all in favor.
 - b. Overview of profit/loss and budget performance (Appendix II).
 - i. Audit completed.
 - c. Balance Sheet (Appendix III) – presented by Degen.
 - i. Motion by Abram to renew CD at PNC bank, report back to the board on rates for CD maturing in February, and attempt to spread out maturing dates every three months, supported by Schmitigal. Motion carried with roll call vote of 5-0, all in favor.
7. Financial Officer Report
 - a. Billed Transport volume for November 2025 was 89.
 - b. Call Revenue for November 2025 was \$42,899.56.
8. Committee – ad hoc
 - a. Letter sent to Fruitland Township discussed by the board. No motions or decisions made.
9. Director's Report
 - a. Run Review 97 total calls, with 1 stand-bys. Call response time was an average of 11.28 minutes overall, 9.09 minutes for White Lake area, and 8.54 minutes for priority one calls.

- b. Security concern at Whitehall Station. Discussion on placing camera monitors in view of on duty staff.
- c. Change in billing for non-residents that are no transport. Discussion amongst the board. Degen will develop draft policy for board to review at the next meeting.

10. Public comment - none

11. Board Comment – Abram wished everyone a Merry Christmas.

12. Adjournment - motion made by Anderson and supported by Abram to adjourn, all in favor. Meeting adjourned at 1718.

Jeff King, Chairman

Amy Rusin, Recording Secretary