

WHITEHALL TOWNSHIP  
APPLICATION TO PLANNING COMMISSION  
FOR HOME OCCUPATION OR SPECIAL USE PERMIT INCLUDING PUD

**THIS FORM IS INTENDED FOR USE FOR ALL REQUESTS FOR HOME OCCUPATIONS (AND RELATED SPECIAL USE PERMIT) AS SET FORTH IN SECTION 2424 AND ARTICLES 17 AND 18 OF THE WHITEHALL TOWNSHIP ZONING ORDINANCE**

1. Name, address and email address of applicant: \_\_\_\_\_  
\_\_\_\_\_
2. Applicant's phone number and email: \_\_\_\_\_
3. Property address: \_\_\_\_\_
4. Property tax parcel ID number: \_\_\_\_\_
5. Property legal description: Attach copy of deed, land contract memorandum or other document indicating the full and correct legal description of the property for which a home occupation (and related special use permit) is sought. Also attach copy of survey (if applicant has one already).
6. Are any parcels being combined for purposes of the proposed project? \_\_\_\_\_  
A. If so, explain (attach separate pages if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Zoning district where property is located: \_\_\_\_\_
8. Name and address of owners of the property, if other than applicant set forth in No. 1:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. List names and addresses of all persons involved in proposed home occupation/special use permit activities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Action requested: State in detail the nature of the proposed home occupation/special use permit (attach separate pages if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. List any facts that support the Township action requested (see Section 1704 and address these points; attach separate page if necessary):

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12. Projected start-up date if approval is granted: \_\_\_\_\_

Checklist:

13. Has applicant submitted with this application the following:

- A. Payment of Home Occupation/Special Use application fee: \_\_\_ Yes \_\_\_ No
- B. Site plan or development plan consistent with Section 1702(B) of the Township Zoning Ordinance, showing the location of abutting streets, the location of all existing and proposed structures, the types of buildings and their uses? \_\_\_ Yes \_\_\_ No
- C. Statement of facts containing information fully addressing the standards specified in Section 1704 of the Township Zoning Ordinance? \_\_\_ Yes \_\_\_ No
- D. Statement of facts containing information fully addressing the standards specified in Article 15 (if applicable) of the Township Zoning Ordinance? \_\_\_ Yes \_\_\_ No
- E. 11 copies of the application attached (if required by Zoning Administrator)? \_\_\_ Yes \_\_\_ No
- F. Documents required by Paragraph 5? \_\_\_ Yes \_\_\_ No

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_  
Print Name:

Date: \_\_\_\_\_ Owner: \_\_\_\_\_  
Print Name: