

**WHITEHALL TOWNSHIP – APPLICATION FOR ZONING PERMIT**

1. State the names of all owners of the land for which a zoning permit is requested:

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A. Applicant's Name and Title: \_\_\_\_\_

2. Address of Owners: \_\_\_\_\_

3. Phone number and email address of applicant: \_\_\_\_\_

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4. Fax number (if any) of applicant: \_\_\_\_\_

5. Tax ID # of parcel: \_\_\_\_\_

6. Address of parcel (if different than paragraph 2): \_\_\_\_\_

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7. Legal Description: ***Attach to this permit application the legal description of the parcel.***  
You may satisfy this provision by attaching a copy of your tax bill, deed or land contract. Have you attached such document? \_\_\_ Yes \_\_\_ No

8. In acres or square feet (as applicable) state the area of the parcel: \_\_\_\_\_

9. Parcel frontage/width in feet: \_\_\_\_\_

10. Parcel depth in feet: \_\_\_\_\_

11. Describe the structure, building, or use that is proposed: \_\_\_\_\_

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12. Describe any buildings or other structures (including size of each) already located on the parcel: \_\_\_\_\_

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13. State for any proposed structure or building the distance (in feet) between:

A. The **nearest street right-of-way line** and the building/structure: \_\_\_\_\_

B. The **rear lot line** and the proposed building/structure: \_\_\_\_\_

C. The **nearest side lot line** and the proposed building/structure: \_\_\_\_\_

D. The **most distant side lot line** and the proposed building/structure: \_\_\_\_\_

14. What will be the size of the proposed structure or building (square feet): \_\_\_\_\_

15. What will be the height of the proposed structure or building: \_\_\_\_\_

16. Do you intend to excavate or engage in any construction within:

- a. A designated flood plain?  Yes  No
- b. A designated wetland?  Yes  No
- c. Within 500 feet of any lake, river or stream?  Yes  No

If the answer is yes, then the Township cannot grant you a zoning permit until you have approval from the proper State department. For a designated flood plain or for a designated wetland contact the EGLE at 616-356-0500. For soil erosion (within 500 feet of any lake, river or stream) contact the Muskegon County Department of Public Works at 231-724-6411.

17. Is there an existing driveway that abuts a street?  Yes  No

- a. Does the driveway abut a:  Private Street  Public Street

18. Have you obtained an approved driveway permit from the Muskegon County Road Commission?  Yes  No  N/A (**If yes, attach a copy hereto.**)

19. **Checklist: *Has the Applicant submitted with this application the following:***

a. Payment of the zoning permit application fee (checks made payable to Whitehall Township)?  Yes  No

b. A site plan signed and dated by the applicant, consistent with the Township Zoning Ordinance (showing the location of abutting streets, the location of all existing and proposed structures, and the setbacks of the proposed buildings or structures)?  Yes  No

c. A legal description of the parcel (see #7 above)?  Yes  No

d. A copy of the approved driveway permit?  Yes  No  N/A

20. **Additional Statements.** If there is any additional information that the applicant believes is important, set forth the information on an additional sheet and attach it to this application.

**Signature of Applicant:**

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**PERMIT**  
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**The foregoing application is approved. This permit becomes null and void if construction work is not started within six (6) months of date of issue.**

**Approved.**

\_\_\_\_\_  
Zoning Administrator

Date: \_\_\_\_\_

Zoned: \_\_\_\_\_