

WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

April 29, 2026 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1600 by Bruce Froelich, Board Vice-chairman.
2. Roll Call – Board Members Present: Bruce Froelich, Jeff Abram, Chuck Schmitigal, and Laura Anderson. Excused absence: Jeff King. Also present: Jonathon Degen, Terri VanderLeest, and Amy Rusin.
3. Pledge of Allegiance
4. Agenda Approval
 - a. Motion made by Anderson and supported by Abram to approve agenda as with addendum of moving Director' Report to item #8 and Ad hoc committee to #9. Motion carried all in favor.
5. Approval of Minutes
 - a. Motion by Anderson and seconded by Abram to approve meeting minutes from March 25, 2026, as submitted. Motion carried all in favor.
6. Financials
 - a. Accounts Payable (Appendix I) – VanderLeest provided an overview of accounts payable.
 - i. Motion to approve bill pay in the amount of \$31,372.72 made by Schmitigal and supported by Anderson. Motion carried with roll call vote of 4-0, all in favor.
 - b. Overview of profit/loss and budget performance given by VanderLeest (Appendix II).
 - c. Balance Sheet (Appendix III) – presented by VanderLeest.
 - i. VanderLeest noted line item 136.1 PNC CD maturation date is May 3. VanderLeest obtained CD rate quotes and suggested allowing CD to mature and move balance to the equipment fund for possible new ambulance purchase.
7. Financial Officer Report
 - a. There was a discrepancy in the billed transport volume for February 2026. Report will be run again after consulting with EMSMC. Board agrees they would like to see all runs that were processed in the month, not only runs that occurred during the month.
 - b. Call Revenue for February 2026 was \$40,245.12.
8. Committee – ad hoc
 - a. Entered executive closed session at 1707 to discussed attorney-client privileged information with motion by Abram, supported by Anderson. Motion carried all in favor.
 - b. No motions entertained, no business conducted during closed session.
 - c. Closed session adjourned at 1736

9. Director's Report

- a. Run Review 76 total calls, with 1 stand-bys. Call response time was an average of 11.22 minutes overall, 8.78 minutes for White Lake area, and 7.81 minutes for priority one calls.
- b. Purchase of Norton Shores Ambulance discussed.
 - i. Motion to approve bid on Norton Shores Ambulance in the amount of \$255,003.00 made by Schmitigal and supported by Abram. Motion carried with roll call vote of 4-0, all in favor.
- c. Binder Lift Purchase
 - i. Motion to approve purchase of two binder lifts in the amount of \$1,650.00 made by Schmitigal and supported by Abram. Motion carried with roll call vote of 4-0, all in favor.
- d. Set Budget for Couch
 - i. Motion to approve new couch purchase in the amount of up to \$1,500.00 made by Schmitigal and supported by Abram. Motion carried with roll call vote of 4-0, all in favor.
- e. Website AHA Complaint Test was at 93% compliant. WLAA has one year to make it complaint. Degen will discuss with DigitalSea.

10. Public comment – none

11. Board Comment – thank you to Degen and VanderLeest for working on the Fruitland resolution.

12. Adjournment

Motion made by Abram and supported by Schmitigal to adjourn, all in favor. Meeting adjourned at 1736.

Bruce Froelich, Vice-chairman

Amy Rusin, Recording Secretary