WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

July 29, 2026 Board Meeting Minutes

1. Call to Order - Meeting called to order at 1600 by Jeff King, Board chairman.

2. Roll Call – Board Members Present: Jeff Abram, Jeff King, Bruce Froelich, Chuck Schmitigal, and Laura Anderson. Also present: Ken Mahoney, Jonathon Degen, Terri VanderLeest, and Amy Rusin.

3. Pledge of Allegiance

4. Agenda Approval
    a. Motion made by Schmitigal and supported by Anderson to approve agenda as written. Motion carried all in favor.

5. Approval of Minutes
    a. Motion by Anderson and seconded by Froelich to approve regular meeting minutes from June 24, 2026, with correction by King of moving 6e to 6c. Motion carried all in favor.

6. Financials
    a. Accounts Payable (Appendix I) – VanderLeest provided an overview of accounts payable.
        i. Additions to bill pay include uniform fund and hospital laundry totaling $252.30.
        ii. Motion to approve bill pay in the amount of $38,821.76 made by Froelich and supported by Abram. Motion carried with roll call vote of 5-0, all in favor.
    b. Overview of profit/loss and budget performance given by VanderLeest (Appendix II).
    c. Balance Sheet (Appendix III) – presented by VanderLeest.

7. Financial Officer Report
    a. Billed Transport for June 2026 was 85. With total runs for the fiscal year of 966 and average of 80.5 runs per month.
    b. Call Revenue for June 2026 was $56,470.96. With total call revenue for the fiscal year of $563,360.58, averaging $46,946.72 per month.

8. Committee – ad hoc
    a. Abram stated Direcotr’s evaluation needs to be completed.

9. Director’s Report
    a. Run Review 110 total calls, with 0 stand-bys. Call response time was an average of 11.54 minutes overall, 10.33 minutes for White Lake area, and 6.86 minutes for priority one calls.

        i. Degen advised that the LifePak 12 monitor is outdated and a refurbished Zoll monitor is available for purchase. Degen noted Zoll monitors are in all the other WLAA trucks.
        ii. Motion to approve purchase of refurbished Zoll monitor in the amount of $21,562.67 made by Schmitigal and supported by Froelich. Motion carried with roll call vote of 5-0, all in favor
    b. Update on Fruitland Meeting – Fruitland requested another presentation at their board meeting. Degen presented for WLAA. Trinity Health also presented. Vote takes place next week
    c. Update on Ambulance – new ambulance has been prepared for painting, then will go for graphics application, and State inspection.
    d. Policy and Procedure Manual review by the board.
        i. The Board has reviewed the Policy and Procedure Manual.
        ii. VanderLeest reminded the glossary needs updating.

10. Public comment – none

11. Board Comment
    a. Abram reminded that voting takes place on Tuesday.
    b. Froelich thanked Degen for all of his work.

12. Adjournment

    Motion made by Abram and supported by Schmitigal to adjourn, all in favor. Meeting adjourned at 1647.

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Jeff King, Chairman

Amy Rusin, Recording Secretary