

DRAFT

APPROVED



**WHITEHALL TOWNSHIP**  
**REGULAR BOARD MEETING MINUTES**  
**MONDAY, MARCH 28, 2022**

Location: 7644 Durham Road, Whitehall, MI 49461

- I. Arnold Erb, Township Supervisor, called the meeting to order at 4:30 p.m.
- II. The Pledge of Allegiance was recited.
- III. Roll Call:
  - Arnold Erb, Supervisor   ■ Sarah Sylvester, Clerk   ■ Madge Kraai, Treasurer
  - Chuck Schmitgal, Trustee   ■ Dennis Kroll, Trustee
- IV. Dennis made a MOTION to approve the Agenda. Chuck supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- V. Dennis made a MOTION to approve the Regular Board Meeting Minutes for February 28. Madge supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.

Dennis made a MOTION to approve the Budget Hearing Meeting Minutes for March 7. Sarah supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- VI. Public Hearing for IFTE Tax Abatement for Fusion Fluid – The meeting was called to order at 4:31pm. The floor was opened for public comments. Morgan Carroll and Tom & Sarah Swiatek spoke of the benefits and jobs added. Once comments were finished, Arnie declared the public hearing was closed at 4:38pm.
- VII. Public Comment – None
- VIII. Correspondence
  - A. Charter Communications updates were placed on file. **(Attachment A)**
  - B. Nationwide Fees were placed on file. **(Attachment B)**

IX. Financial Reports

A. General Fund, Sewer Fund, Water Fund and Special Assessment Profit & Loss Reports presented by Sarah. (**Attachment C**)

B. Sarah made a MOTION to approve paying the following checks:

General Fund checks #19100-19152 in the amount of \$22,133.35

Sewer Fund checks #4240-4251 in the amount of \$22,998.51

Water Fund checks #928-934 in the amount of \$908.90

Special Assessment – No checks (**Attachment D**)

Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor
- Sarah Sylvester, Clerk
- Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee
- Dennis Kroll, Trustee

C. Month End Balance Sheets & Equity (**Attachment E**) were placed on file.

X. Old Business

A. Resolution 2022-5, to Approve Application of Fusion Fluid Tax IFT was discussed. (**Attachment F**) Dennis made a MOTION to approve it for the full twelve years. Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor
- Sarah Sylvester, Clerk
- Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee
- Dennis Kroll, Trustee

B. Tom Moore from WLACE answered questions about the Senior Millage, Silver Sneakers and the VAC. To date there are 43 seniors from our township using the VAC, and they have made a combined total of 897 visits since September. Currently the VAC has a walking track, exercise equipment, pickleball, golf room, classes, elder law seminars and more is continually being added. Their WLACE website has updated programs. They would like a senior member to be part of a committee they are forming to discuss program ideas. Chuck volunteered to be on their committee. Chuck made a MOTION to pass Resolution 2022-4 Resolution to Allocate Senior Millage for the 2022-2023 Fiscal Year. (**Attachment G**) \$9,071 will go to the VAC in two payments, keeping with the 6 month contract we had last year. \$500 will go to the White Lake Senior Center, and \$500 will go to the Senior Pickleball Club. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor
- Sarah Sylvester, Clerk
- Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee
- Dennis Kroll, Trustee

XI. New Business

A. Shoreline Restoration presented information on a proposed subdivision they would like to develop if able to purchase land from us. Homes would be roughly 1 acre per lot, homes would be 1,038 square feet ranches with 2-3 bedrooms. They would sell for \$250,000-300,000 a home. (**Attachment H**) We need to talk to the county about the land, if we are able to sell it since it was a trade from them.

Dennis suggested having a work session to discuss more. Chuck made a MOTION to have our attorney call the county and see if we can sell the land. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor   ■ Sarah Sylvester, Clerk   ■ Madge Kraai, Treasurer  
    ■ Chuck Schmitigal, Trustee   ■ Dennis Kroll, Trustee

B. Muskegon County Road Commission Brine Contract was discussed. (**Attachment I**) Chuck made a MOTION to approve the contract and move forward with it, and having the school pay their portion. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor   ■ Sarah Sylvester, Clerk   ■ Madge Kraai, Treasurer  
    ■ Chuck Schmitigal, Trustee   ■ Dennis Kroll, Trustee

C. Road repair estimates for Benston Road and Pine Tree Court were discussed. (**Attachment J**) Our current road fund balance is \$39,173.37. Our share of Benston would cost \$41,625 and our share of Pine Tree would cost \$39,000. Chuck made a MOTION to move forward with Pine Tree Court road. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor   ■ Sarah Sylvester, Clerk   ■ Madge Kraai, Treasurer  
    ■ Chuck Schmitigal, Trustee   ■ Dennis Kroll, Trustee

D. Zoning Ordinance Article 30 – this was tabled as not everyone has received a copy yet.

E. Zoning Ordinance Article 21 section 2102 changes were discussed. (**Attachment K**) It is just removing AA from the first sentence. Chuck made a MOTION to approve it. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor   ■ Sarah Sylvester, Clerk   ■ Madge Kraai, Treasurer  
    □ **Chuck Schmitigal, Trustee (NO)**   □ **Dennis Kroll, Trustee (NO)**

F. Prime Seasons sent a letter requesting a 10% increase in lawn prices. (**Attachment L**) There was some discussion on what the actual numbers will be. Tabled until next month so Arnie can ask for specific prices/costs.

G. Boardwell bill for furnace repairs in the amount of \$255 (**Attachment M**) was presented. Dennis made a MOTION to approve and pay the bill. Arnie supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor   ■ Sarah Sylvester, Clerk   ■ Madge Kraai, Treasurer  
    ■ Chuck Schmitigal, Trustee   ■ Dennis Kroll, Trustee

H. Kennedy Industries bill for the sewer lift station generator in the amount of \$658.50 (**Attachment N**) was presented. Sarah made a MOTION to approve and

pay the bill. Shoreline is willing to pay fair market value, which he estimated at \$8,000 an acre. Arnie supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor    ■ Sarah Sylvester, Clerk    ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee    ■ Dennis Kroll, Trustee

I. A budget amendment to correct accounts for the end of our fiscal year was presented. (**Attachment O**) Dennis made a MOTION to approve the amendments to the budget. Sarah supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor    ■ Sarah Sylvester, Clerk    ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee    ■ Dennis Kroll, Trustee

J. Joyce Moehlman presented her ideas for renaming the Johnson BiCentennial Park and enhancing its beauty. They would provide labor and expenses to install new metal sign, remove stumps, and add 2 trees. A bench donated by Arnie would also be placed down there. She has a drawing that she will get us a copy of. (**Attachment P**)

K. Wesco on Benston Road needs to do some septic work, it might be a good time to have them connect to the sewer. We need more specifics and costs.

L. Website – Catchmark has finished the website remodel. Everyone was able to preview it. They will come in and do a training on how to post and update it. Chuck made a MOTION to approve the website and go live with it. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor    ■ Sarah Sylvester, Clerk    ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee    ■ Dennis Kroll, Trustee

## XII. Committee Reports

- A. Solid Waste Authority – No update
- B. White Lake Ambulance Authority – Going well, have money in the bank and financially sound.
- C. White Lake Fire Authority – No update
- D. Planning Commission – Working on updating the master plan. The April meeting has been moved a week later, touring the BiCentennial Park first.

## XIII. Officer's Reports

- A. Public Official – None
- B. Supervisor – County meeting on Mill Pond Road, MIPFAS action response team. They are still testing, no results yet.

- C. Zoning Administrator – Report on file (**Attachment Q**)
  - D. Water/Sewer Administrator – None
  - E. Clerk – Working on the May Election, the preliminary testing is done, absentee applications went out, ballots are out for those who requested absentee. More are going out weekly. Ballot containers were just re-certified by the county board of canvassers. Election Commission meeting is tomorrow, will be approving the election inspectors.
  - F. Treasurer – Settling with the county on taxes.
  - G. Office Worker – She is now working until 2pm. Arnie has been covering the other two hours.
- XIV. Public Comment – Candidate for County Commissioner spoke and asked anyone interested to sign his petition after the meeting.
- XV. Announcements-
- A. Planning Commission Meeting – April 13 at 5:30pm, meeting at Johnson Park first for a tour, then moving to the township hall for business part.
  - B. Township Board Meeting – April 25 at 4:30pm.
- XVI. Adjournment –Dennis made a MOTION to adjourn at 6:17p.m. The MOTION was supported by Chuck. The MOTION was passed with 5 ayes, 0 nays.

<u>Signed Copy on File</u>	<u>4-25-22</u>
Arnold Erb, Supervisor	Date
<u>Signed Copy on File</u>	<u>4-25-22</u>
Sarah Sylvester, Clerk	Date