

DRAFT

APPROVED SS



**WHITEHALL TOWNSHIP
REGULAR BOARD MEETING MINUTES
MONDAY, JUNE 27, 2022**

Location: 7644 Durham Road, Whitehall, MI 49461

- I. Arnold Erb, Township Supervisor, called the meeting to order at 4:30 p.m.
- II. The Pledge of Allegiance was recited.
- III. Roll Call:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- IV. Dennis made a MOTION to approve the Agenda. Chuck supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- V. Dennis made a MOTION to approve the Regular Board Meeting Minutes for May 23. Madge supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- VI. Public Official – Kim Cyr spoke about the county’s purchase of the old Baker College. They will be using it for county offices.
- VII. Public Comment – None
- VIII. Correspondence
 - A. Charter Communications updates were placed on file. **(Attachment A)**
 - B. Par Plan Dividend Refund was placed on file. **(Attachment B)**
 - C. Consumers Energy Notice of Hearing was placed on file. **(Attachment C)**
- IX. Financial Reports
 - A. General Fund, Sewer Fund, Water Fund and Special Assessment Profit & Loss Reports presented by Sarah. **(Attachment D)**

- B. Sarah made a MOTION to approve paying the following checks:
 - General Fund checks #19243-19291 in the amount of \$24,710.39
 - Sewer Fund checks #4275-4286 in the amount of \$6,426.64
 - Water Fund checks #949-956 in the amount of \$1,072.84
 - Special Assessment – No checks (**Attachment E**)
 Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- C. Month End Balance Sheets & Equity (**Attachment F**) were placed on file.

X. Unfinished Business - None

XI. New Business

- A. Offer to purchase 2 parcels of township land equaling 2.5 acres on Holton Whitehall Road for \$37,500. (**Attachment G**) Discussion was that the offer is very low, especially when compared to the previous appraisal we had done and other sales we have made. In the past we sold 1.34 acres to Harborlight Credit Union for \$125,000.

- B. Arnie’s television screen for the surveillance cameras has died. Chuck made a MOTION to replace it for \$200 or less. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- C. Arnie needs to update MS Office on his computer. Dennis made a MOTION to approve \$48 to purchase it. (**Attachment H**) Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- D. Doug Benson paid to have the leaf & brush area mowed. Dennis made a MOTION to reimburse him \$20 for this one time only and talk to Prime Seasons for future mowing. Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- E. WLSWA held Pride Day in May and we received our invoice for \$751. (**Attachment I**) Dennis made a MOTION to approve and pay the invoice. Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

F. MTA Invoice with our annual dues and options for different packages was discussed. (**Attachment J**) Chuck made a MOTION to pay \$1,485.76 for just the dues. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

G. The IRS has raised the mileage rate beginning July 1 to 62.5 cents per mile. (**Attachment K**) Arnie made a MOTION to approve the increase for the township. Sarah supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

H. Sarah and Madge both completed the notary training and need stamps and embossers. The cost is \$170 total. Dennis made a MOTION to approve the purchase. Arnie supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

I. We received the invoice from White Lake Excavating for the sewer generator replacement. The total was \$4,850. (**Attachment L**) Dennis made a MOTION to approve and pay the invoice. Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
- Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

XII. Committee Reports

A. Solid Waste Authority – We had 41 customers for pride day. He hasn't received the tickets back yet.

B. White Lake Ambulance Authority – Everything is going well.

C. White Lake Fire Authority – The new equipment should arrive in a couple months. The Audit was completed and we have it here on file. They have an operations millage coming up. The Articles of Incorporation expire June 30, 2024 so they are working on those. They face masks they use are outdated and parts can't be ordered. They need 24 new ones, and the cost will be \$232,000. They are looking to municipalities to support that. Dennis made a MOTION to give the m\$25,000 from our ARPA money. There was no second to his MOTION. We will revisit it next month after taking time to consider.

D. Planning Commission – They had a special hearing for Fusion Fluid to approve a

change in zoning for their parking lot, it was approved. They have until January 2023 to finish the master plan. There was a meeting held for parks & rec, they have four members so far but hoping to get one more, a high school student if possible.

XIII. Officer's Reports

- A. Supervisor – The office assistant is now Mandie Lee full time, Naomi has left but offered to work as a fill in as needed.
- B. Zoning Administrator – Report on file (**Attachment M**)
- C. Water/Sewer Administrator – No updates from P&N yet.
- D. Clerk – The August Election preparations are underway. Absentee applications have been sent out, ballots have been received and preliminary testing completed. Ballots have started to go out for absentee voters.
- E. Treasurer – Taxes go out Friday. Postage rates go up 2 cents on July 10, so she planned ahead for that.
- F. Office Worker – None

XIV. Public Comment – Jon Bumstead gave information on bills proposed in legislation. (**Attachment N**) Some have funding available that we can request. Chuck mentioned there is a bill in legislation waiting for a signature that would allow us to not have to publish notices in newspapers.

XV. Announcements-

- A. Township Board Meeting – July 25 at 4:30pm.

XVI. Adjournment –Dennis made a MOTION to adjourn at 5:21p.m. The MOTION was supported by Arnie. The MOTION was passed with 5 ayes, 0 nays.

Arnold Erb, Supervisor
Sarah Sylvester, Clerk
7-25-22