

DRAFT

APPROVED SS



**WHITEHALL TOWNSHIP
REGULAR BOARD MEETING MINUTES
MONDAY, AUGUST 22, 2022**

Location: 7644 Durham Road, Whitehall, MI 49461

- I. Arnold Erb, Township Supervisor, called the meeting to order at 4:30 p.m.
- II. The Pledge of Allegiance was recited.
- III. Roll Call:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- IV. Dennis made a MOTION to approve the Agenda with one change. Madge supported the MOTION. The MOTION was passed with 4 ayes and 1 nays.
- V. Dennis made a MOTION to approve the Regular Board Meeting Minutes for July 25. Madge supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- VI. Public Official – Kim Cyr reported that the county is in the process of moving into the new building.
- VII. Public Comment – None
- VIII. Correspondence
 - A. Notice of Public Hearing on ORV Ordinance from Cedar Creek Twp was placed on file. **(Attachment A)**
 - B. Nationwide notice was placed on file. **(Attachment B)**
 - C. Charter Communications notice was placed on file. **(Attachment C)**
 - D. Seminar on Issues in Emergency Services was placed on file. **(Attachment D)**
- IX. Financial Reports

A. General Fund, Sewer Fund, Water Fund and Special Assessment Profit & Loss Reports presented by Sarah. (**Attachment E**)

B. Sarah made a MOTION to approve paying the following checks:
General Fund checks #19337-19382 in the amount of \$31,211.63
Sewer Fund checks #4297-4309 in the amount of \$12,423.64
Water Fund checks #963-972 in the amount of \$2048.84
Special Assessment – No Checks (**Attachment F**)

Arnie supported the MOTION. Questions on a few items were answered. The MOTION carried with a ROLL CALL vote:

■ Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

C. Sarah made a MOTION to pay the Catchmark bill of \$650 (**Attachment G**) and reimbursement to Arnie for new security tv for \$231.38. (**Attachment H**)
Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

■ Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

D. Month End Balance Sheets & Equity (**Attachment I**) were placed on file.

X. Unfinished Business

A. None

XI. New Business

A. Parks & Recreation Committee is being created for a special project. Dennis made a MOTION to appoint 4 members to this volunteer-based committee. (**Attachment J**) Madge supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.

B. Dennis made a MOTION to have the Parks & Rec Committee review and update the current community recreation plan and make recommendations to the board. Arnie supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.

C. Arnie recommends the board approve Carmen Rodriguez to the Planning Commission board. Chuck made a MOTION to approve her. Dennis supported the MOTION. After discussion about her current address there was a consensus to table until she updates her address and can prove she lives in the township.

D. Sarah suggested we look into updating the wall prints in the office. We have had the same artwork for several years and a refresh might be nice. She had some print suggestions with prices for the board to discuss. (**Attachment K**) It was suggested by Dennis that Klinefelter's Gallery might loan their canvas art out, he will look into it and we will revisit this next month.

- E. Our current credit card with Shelby State bank is not user friendly and does not have a very high credit limit. Madge will look into getting a new one through a different company and proceed as necessary.
- F. Discussed using a standard form for credit card purchases or reimbursements. Makes sense if you have multiple people making purchases, but in our situation, it isn't really necessary. Decided to table for now.
- G. Dennis made a MOTION to approve the bill from White Lake Excavating for \$2,400 of leaf & brush cleanout. **(Attachment L)** Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- H. It was noted that the grass at the leaf and brush has been cut, but we are not sure by who.

XII. Committee Reports

- A. Solid Waste Authority – No update.
- B. White Lake Ambulance Authority – Looking into a new ambulance, the cost is \$235,000 and it will take 30 months to get it. They are doing well financially. Last meeting's minutes are on file. **(Attachment M)**
- C. White Lake Fire Authority – Working on the Articles of Incorporation. Will have an operating millage renewal coming up. One new truck has been received and one they are still waiting on.
- D. Planning Commission – Had some inquiries on short-term rental ordinances and small dwellings at their meeting. Erdman is working on opening a tire recycling business. It would be shredding not burning, so eco-friendly.

XIII. Officer's Reports

- A. Supervisor – An IT company contacted him, he met with them and they were pretty expensive and didn't have a good reputation. The solar picnic table was installed, it charges devices and has wifi. Pinetree Court road work has started. He is researching grants for parks & recreation.
- B. Zoning Administrator – Report on file **(Attachment N)**
- C. Water/Sewer Administrator – The county is changing how they charge for usage for the sewer. They are averaging it out, we will get a consistent charge.
- D. Clerk – The August election went well. We had 432 voters, a 28% turnout. 220 were in person and 212 were absentee. Now preparing for the November

election. The September clerk meeting will be hosted here.

E. Treasurer – Wrapping up summer taxes. The treasurer meeting will be at the county treasurer Tony’s home.

XIV. Public Comment – Question on Erdman Racing, if the special event ordinance has been approved. Question on the tennis courts, if pickleball is still interested. A recommendation to use ARPA funds to redo the basketball courts and parking lot.

XV. Announcements- Township Board Meeting – September 26 at 4:30pm.

XVI. Adjournment –Dennis made a MOTION to adjourn at 5:23p.m. The MOTION was supported by Arnie. The MOTION was passed with 5 ayes, 0 nays.

Arnold Erb, Supervisor
Sarah Sylvester, Clerk
9/26/22