

APPROVED SS



**WHITEHALL TOWNSHIP
REGULAR BOARD MEETING MINUTES
MONDAY, OCTOBER 24, 2022**

Location: 7644 Durham Road, Whitehall, MI 49461

- I. Arnold Erb, Township Supervisor, called the meeting to order at 4:30 p.m.
- II. The Pledge of Allegiance was recited.
- III. Roll Call:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee
- IV. Dennis made a MOTION to approve the Agenda with the addition of Senior Millage under New Business E. Arnie supported the MOTION. The MOTION was passed with 4 ayes and 0 nays.
- V. Dennis made a MOTION to approve the Regular Board Meeting Minutes for September 2022. Madge supported the MOTION. The MOTION was passed with 4 ayes and 0 nays.
- VI. Public Official – None
- VII. Public Comment – None
- VIII. Correspondence
 - A. Muskegon County Health Dept Tick/Mosquito notice on file. (**Attachment A**)
 - B. Nationwide Fee Update on file. (**Attachment B**)
 - C. Charter Communications notices were placed on file. (**Attachment C**)
 - D. Frontier Cable Damage Lawsuit placed on file. (**Attachment D**)
- IX. Financial Reports
 - A. General Fund, Sewer Fund, Water Fund and Special Assessment Profit & Loss

Reports presented by Sarah. (**Attachment E**)

- B. Sarah made a MOTION to approve paying the following checks:
General Fund checks #19422-19468 in the amount of \$61,041.31
Sewer Fund checks #4321-4333 in the amount of \$13,975.36
Water Fund checks #980-988 in the amount of \$1,972.45
Special Assessment No Checks (**Attachment F**)

Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
□ **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee

- C. Sarah made a MOTION to do a budget amendment and move money in the General Fund from Capital Outlay to Road Repair and Township Hall Supplies. (**Attachment G**) Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
□ **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee

- D. Sarah made a MOTION to have the water fund repay the sewer fund the \$50,000 seed money from startup in 2006. (**Attachment H**) Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
□ **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee

- E. Month End Balance Sheets & Equity (**Attachment I**) were placed on file.

X. Unfinished Business

- A. Arnie made a MOTION to not participate in the countywide broadband study that was proposed last month, and to not give them the requested \$5,000. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
□ **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee

XI. New Business

- A. Dennis made a MOTION modify the current drop box in the building wall. (**Attachment J**) Arnie supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
□ **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee

- B. Glen William presented the pickleball players' request to update the current courts and replace the tennis courts with more pickleball courts, as well as have the township accept donations for the project. (**Attachment K**) Arnie made a

MOTION to approve the transition of the tennis courts to pickleball courts and agree to accept donations pending contract approval. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
- **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee

- C. Ground penetrating radar information sheet was discussed. (**Attachment L**) It was discussed to get quotes on what it would cost to do Sprague Cemetery.
- D. Update Zoning Ordinances that allow planning commission to unilaterally make decisions to requiring township approval or appealing to township vs. court was discussed. Sarah will work with Arnie on this.
- E. Senior Millage money for next year was discussed. While we will probably do the VAC for the 6 months in the winter, we need to decide on summer months. Arnie will get a report on this summer's usage. Other ideas were senior scam information, snowplowing/mowing services, and farmer's market fruit/veggies coupons.

XII. Committee Reports

- A. Solid Waste Authority – Usage reports for July, August and September placed on file. (**Attachment M**)
- B. White Lake Ambulance Authority – No update
- C. White Lake Fire Authority – Working on the Articles of Incorporation. Will be an operating millage renewal on the spring ballot. The mini pumper truck should arrive in February.
- D. Planning Commission – The special use that was approved is causing some issues. There is an appeal being filed. There is a training at Laketon Township that would be beneficial for planning members to attend. Madge made a MOTION to require annual training for all planning commission members and add that requirement to the planning commission bilaws and the zoning ordinance. Sarah supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - **Chuck Schmitigal, Trustee (ABSENT)** ■ Dennis Kroll, Trustee
- E. Parks & Recreation – Held the public hearings, there were 8 people total that attended. The draft was approved. It will come to the board next month for approval.

XIII. Officer's Reports

- A. Supervisor – Our emails were updated to Microsoft 365.

- B. Zoning Administrator – Report on file (**Attachment N**)
- C. Water/Sewer Administrator – No update.
- D. Clerk – Audit is complete and came back good, everyone received a copy and one is on file. November election preparation is well underway. Absentee ballots have gone out and several have come back in. Testing is next week.
- E. Treasurer – Looking at different investment opportunities, going to have a presentation next month. Getting ready for winter taxes. Has information on bank scams that are going around.

XIV. Public Comment – Kim Cyr is campaigning as he is up for re-election. Brian Hosticka is running for State Rep and introduced himself. Montague High School student was in attendance and needed his notes signed. Resident comment on the special use appeal that will be filed. Resident question on tire recycling and wells. Resident question on the township auditor and frequency.

XV. Announcements-
Township Board Meeting – November 28 at 4:30pm.

XVI. Adjournment –Dennis made a MOTION to adjourn at 5:44p.m. The MOTION was supported by Arnie. The MOTION was passed with 4 ayes, 0 nays.

Arnold Erb, Supervisor 11-28-2022

Sarah Sylvester, Clerk 11-28-2022