

DRAFT

APPROVED I.R.N.



**WHITEHALL TOWNSHIP
REGULAR BOARD MEETING MINUTES
MONDAY, NOVEMBER 28, 2022**

Location: 7644 Durham Road, Whitehall, MI 49461

- I. Arnold Erb, Township Supervisor, called the meeting to order at 4:32 p.m.
- II. The Pledge of Allegiance was recited.
- III. Roll Call:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- IV. Chuck made a MOTION to approve the Agenda with one addition. Dennis supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- V. Dennis made a MOTION to approve the Regular Board Meeting Minutes for October 24. Madge supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- VI. Public Official – Kim Cyr reported that he was re-elected for our district for another 2 years.
- VII. Public Comment – Comment that she would like the agendas on the website.
- VIII. Correspondence
 - A. Charter updates placed on file. **(Attachment A)**
 - B. Nationwide notice was placed on file. **(Attachment B)**
 - C. Consumers Energy notice was placed on file. **(Attachment C)**
 - D. Resource Recovery Newsletter was placed on file. **(Attachment D)**
- IX. Financial Reports
 - A. General Fund, Sewer Fund, Water Fund and Special Assessment Profit & Loss Reports presented by Sarah. **(Attachment E)**

- B. Sarah made a MOTION to approve paying the following checks:
 - General Fund checks #19469-19518 in the amount of \$29,917.96
 - Sewer Fund checks #4334-4346 in the amount of \$18,950.16
 - Water Fund checks #989-997 in the amount of \$51,120.57
 - Special Assessment – No Checks **(Attachment F)**
 Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

C. Month End Balance Sheets & Equity **(Attachment G)** were placed on file.

X. Unfinished Business

- A. The Community Recreation Plan for 2023-2028 was reviewed. Dennis made a MOTION to pass Resolution 2022-8 **(Attachment H)** adopting it. Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

B. Ground Penetrating Radar for Cemetery – no update yet, sent photos in and waiting for a response to see if it’s possible in that area.

- C. Dennis made a MOTION to approve the Pickleball Donation Agreement **(Attachment I)** for improvements. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- D. Dennis made a MOTION to approve a budget amendment to add Pickleball Income and Pickleball Expense line items to the budget. **(Attachment J)** Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:
 - Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
 - Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

XI. New Business

- A. Sarah made a MOTION to approve Tom Zmolek for the Planning Commission. Madge supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- B. Jeff Anderson from Michigan Class presented on investments. He suggested to update our investment policy and do a resolution in January if we want to move forward. **(Attachment K)**
- C. Carpeting for the meeting room was discussed and 2 quotes were presented.

(Attachment L) There is a third quote coming next week. Consensus was to get more information on sound absorbing carpeting and revisit in January.

D. Zoning Ordinance Article 17, Section 1708 proposed changes were reviewed. **(Attachment M)**. Sarah made a MOTION to approve the changes. Dennis supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.

E. Resolution 2022-6 to Apply for a Spark Grant for a Walking/Biking Trail was presented. **(Attachment N)** Sarah made a MOTION to adopt it. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:

■ Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

F. Resolution 2022-7 to Apply for a Spark Grant for a Pickleball was presented. **(Attachment O)** Chuck made a MOTION to adopt it. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

■ Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

G. DLZ will assist with grant applications. **(Attachment P)** Dennis made a MOTION to pay DLZ \$3,950 for assistance to apply for the Spark's grant for Walking/Bike trails. Sarah supported the MOTION. The MOTION failed with a ROLL CALL vote:

□ **Arnold Erb, Supervisor (NO)** ■ Sarah Sylvester, Clerk
□ **Madge Kraai, Treasurer (NO)**
□ **Chuck Schmitigal, Trustee (NO)** ■ Dennis Kroll, Trustee

Dennis made a MOTION to pay DLZ \$2,450 (reimbursed by the Pickleball donations) for assistance to apply for the Sparks grant for Pickleball. Madge supported the MOTION. The MOTION carried with a ROLL CALL vote:

■ Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

H. Our Senior Millage allocation for next year was discussed. The VAC usage in the summer was very low. **(Attachment Q)** It was discussed to continue the VAC in the winter months, but in the summer coordinate fruits/veggies from the Montague Farmer's market. Sarah will contact Montague and get details.

I. Chuck would like to see a larger photo on the big wall in the lobby. Sarah got a quote for a 36x48 canvas print for \$98.55. **(Attachment R)** Chuck made a MOTION to approve the purchase. Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

■ Arnold Erb, Supervisor ■ Sarah Sylvester, Clerk ■ Madge Kraai, Treasurer
■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

J. Discussed ARPA funds, and possibly using them toward bike trails since that is what the community requested we improve on. (**Attachment S**). Discussed spreading the money out a little more. Everyone is going to send Arnie their top ideas and we will further discuss at a later time.

K. Pickleball Court Maintenance – Dennis will bring up later.

XII. Committee Reports

A. Solid Waste Authority – No update.

B. White Lake Ambulance Authority – Everything is going well. The call volume report was presented. (**Attachment T**)

C. White Lake Fire Authority – No November meeting was held. Working on the Articles of Incorporation. There will be a millage next year.

D. Planning Commission – Molly resigned. Training is being required yearly or more often. Wednesday evening at Laketon is the next training.

E. Parks & Recreation – Approved Earlier

XIII. Officer's Reports

A. Supervisor – Handling complaints, fruit stand requests.

B. Zoning Administrator – Report on file (**Attachment U**)

C. Water/Sewer Administrator – Wastewater meeting last week. They are selling 5 acres to Consumer's Energy for a second substation.

D. Clerk – The election went smooth, with 914 voters (59%). Of those, 359 were absentee (23%) and 555 were in person (36%). Getting ready for end of the year tax filings with the Federal & State and W2/1099 statements.

E. Treasurer – Tax bills go out on Thursday.

F. Office – New dropbox was installed.

XIV. Public Comment – (1) Update on the Eagle project, he and volunteers cleared the path, put down wood chips and added signs and is now finished. (2) Request for Erdman to clean up the junk on Silver Creek. (3) Comment on draft minutes and policies on township hours.

