



**Whitehall Township  
Regular Board Meeting Minutes  
Monday, January 23, 2023**

Location: 7644 Durham Rd, Whitehall, MI 49461

I. Arnold Erb, Township Supervisor, called the meeting to order at 4:32 p.m.

II. The Pledge of Allegiance was recited.

III. Roll Call:

**Present:** Supervisor Arnold Erb, Treasurer Madge Kraai, Trustee Chuck Schmitigal, Trustee Dennis Kroll

**Absent:** Clerk Sarah Sylvester

IV. Chuck made a MOTION to approve the agenda with one addition to new business after the addition of the resignation of Sarah from the position of Township Clerk; effective immediately. Dennis supported the motion. The MOTION passed. Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** none.

Chuck made a MOTION to add to the agenda of having Office Assistant Mandie Lee take minutes for the present and future meetings with regular meeting pay of \$50. Dennis supported. MOTION passed with Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** none

V. Chuck made a MOTION to approve the November 28, 2022 Township Board Meeting Minutes. Dennis supported the MOTION. The MOTION was passed with 4 **Ayes** and 0 **Nays**

VI. Public Official – Kim Cyr was present and thanked all those that voted for him as he is the Commissioner for the next two years.

VII. Public Comment – Sally Carlson spoke on additional articles about how pickle ball is beneficial to any community that takes part especially when the courts have updated surfaces.

VIII. Correspondence

A. Charter Communications updates were placed on file (**Attachment A**)

B. Nationwide Fees were placed on file (**Attachment B**)

C. Burnham & Flower Policy Change was placed on file (**Attachment C**)

IX. Financial Reports

A. General Fund, Sewer Fund, and Water Fund Profit and Loss Reports were presented by Arnold.

B. Arnold made a MOTION for paying the following checks:

General Fund checks #19519-19605 in the amount of \$63,551.50

Sewer checks #4347-4369 in the amount of \$22,678.20  
Water Fund checks #998-1013 in the amount of \$3,571.77  
Special Assessment checks #13 in the amount of \$200 (**Attachment D**)  
Dennis supported the MOTION. The MOTION was passed with Roll Call vote.  
**Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll  
C. Month End Reports and Balance sheets were placed on file (**Attachment E**)

X. Unfinished Business

A. Senior Millage Allocation by using Montague Farmer's Market coupons (**Attachment F**)  
B. ARPA spending ideas. Dennis made a MOTION to designate \$25,000 for the use of updated the present pickle ball courts. MOTION supported by Chuck. Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** 0  
It was recommended by Chuck and Arnold to have a Workshop Meeting to further discuss ideas of other uses for ARPA funds. The date of January 30, 2023 at 1 p.m. was set by Arnold.  
C. Discussion was made concerning purchase of carpet for Meeting Room. Dennis made a MOTION to accept the bid from White Lake Flooring and he will notify. MOTION supported by Arnold. Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** none (**Attachment G**)

XI. New Business

A. MOTION by Dennis to approve paying invoice from Township Services for sewer pump station #2 repair. MOTION supported by Chuck. Roll Call vote of **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** none (**Attachment H**)  
B. Presentation by Matt Varnum, White River Light Station – request to place sign: no show  
C. MOTION by Dennis for adoption of Resolution 23-01, Guidelines for Poverty Exemption. Support for MOTION by Chuck, passed by **4 Ayes, 0 Nays (Attachment I)**  
D. Adoption of Resolution 23-02, updated Investment Policy. Madge suggested changing from bi-annually to quarterly. MOTION to accept by Madge. Support of MOTION by Chuck. MOTION passed with Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** 0 (**Attachment J**)  
E. Madge recommended to approve Resolution 23-03 to add MI Class as a future company we invest with. MOTION to accept made by Madge. MOTION supported by Chuck. MOTION passed with Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** 0 (**Attachment K**)  
F. Burnham & Flower Insurance Renewal, authorize payment of \$6,935 with the following checks:  
Check #1012 in the amount of \$693.50  
Check # 4368 in the amount of \$3051.40  
Check # 19596 in the amount of \$3190.10  
MOTION to approve by Arnold. MOTION supported by Madge. MOTION passed with Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** 0 (**Attachment L**)  
G. Burnham & Flower Accident Fund township received a 15% dividend (**Attachment M**)  
H. Salary Resolutions/Wage Sheet discussed with new changes made. Deputy Treasurer, training pay and Leaf & Brush to increase. MOTION to accept made by Chuck. MOTION supported by Madge. MOTION passed with Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, **Nays:** Dennis Kroll (**Attachment N**)  
I. IRS Mileage Rate Increase to 65.5¢. MOTION to accept made by Chuck. MOTION supported by Dennis with a Roll Call vote. **Ayes:** Arnold Erb, Madge Kraai, Chuck Schmitigal, Dennis Kroll. **Nays:** 0 (**Attachment O**)

J. Pete Puls – Neighbor Issues. Pete made a presentation of the issues at hand with his neighbor including ordinances, Personal Protection Order, video and pictures for proof. Chuck offered to speak with Rachel Novak concerning what can be done and to bring the suggestions to the board.

XII. Committee Reports

Arnie - Solid Waste Transfer Station: hauling price increased

Chuck - White Lake Ambulance Authority: updating the chassis of one of the ambulance trucks.

Will only take six months and saves the WLAA \$100,000+

Dennis - White Lake Fire Authority: the millage update was not needed until Spring 2024 therefore the Special Meeting on January 26, 2023 was canceled.

Madge - Planning Commission: appointed a new chair who is Sharon Sikkenga

Arnie - Parks & Recreation: the grants were submitted

XIII. Officer's Reports

Supervisor - No update

Zoning Administrator - Report on File (**Attachment P**)

Water - Sewer Administrator -- No update

Clerk - resigned. Arnold shared there is a posting on the door and the website concerning the open position which needs to be filled soon. Madge shared that there is an interested candidate and recommended a Special Meeting be set to interview and possibly appoint said candidate.

Treasurer - main concern is to get a new Clerk

Office - may need to service or replace copier in the near future

XIV. Public Comment - (1) Scott Erdmann commented that there is the possibility of a food processing plant for his property. (2) Several comments made concerning the Clerk's resignation

XV. Announcements

A. Township Board Meeting - Feb. 27, 2023 at 4:30pm.

B. The White Lake Fire Authority Board will have a special meeting on the 26th of January at 7:00pm at White Lake Fire Authority Station #1.- canceled

XVI. Adjournment-Arnie made a MOTION to adjourn at 6:23 p.m. Dennis supported the MOTION. MOTION was passed with 4 ayes and 0 nays



Arnold Erb, Supervisor

3-1-23

Date



Ilene R. Nichols

3/1/23

Date