



APPROVED DM

Whitehall Township

7644 Durham Rd. Whitehall, MI 49461

Regular Board Meeting Minutes

Aug. 28, 2023 @ 4:30 pm

I. Call to Order at 4:30 pm

II. Pledge of Allegiance

III. Roll Call

- Arnie Erb, Supervisor ■ Madge Kraai, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

IV. Approval of Agenda Aug. 28, 2023

- Addition of a quote from Rock Plant It entered into New Business
- MOTION to approve made by Dennis. Supported by Chuck and the motion passed with 5 ayes

V. Approval of the July 24, 2023 Township Board Meeting Minutes.

Approval of the August 9, 2023 Township Board Special Meeting Minutes.

Approval of the August 9, 2023 Township Board Closed Session Meeting Minutes.

- MOTION made by Chuck to approve all meeting minutes. Supported by Dennis and the motion was carried with 5 ayes.

VI. Public Official – Kim Cyr, County Commissioner, informed us that the county will now be putting out newsletters to keep residents up to date on the events, elected officials, etc. He gave a brief cliff note version of the current newsletter.

VII. WLAA Ambulance Presentation.

- Per a request by Chuck, there was a recess in the meeting from 4:37 pm to 4:58 pm in order that the Board and attending residents could have a presentation by Johnathan Degan of the White Lake Ambulance Authority's new truck.

VIII. Public Comment - none

IX. Correspondence

- A. Local Community Stabilization Authority (**Attachment A**)
- B. White Lake Fireworks Committee Thank You letter (**Attachment B**)

- C. Charter Communications (**Attachment C**)
- D. MTA Board of Directors - District 15 Vacancy (**Attachment D**)

X. Financial Reports

- A. General Fund, Sewer Fund, and Water Fund Profit and Loss Reports presented by Ilene (**Attachment E**)
- B. Ilene made a MOTION to approve paying the following checks: (**Attachment F**)
 - General fund checks # 19913-19973 in the amount of \$ 158,556.88
 - Sewer fun checks # 4445-4458 in the amount of \$9,025.94
 - Water fund checks # 1057-1063 in the amount of \$221.86
 - Special Assessment check # 0014 in the amount of \$248.46Supported by Dennis and the motion passed with a ROLL CALL vote:

■ Arnie Erb, Supervisor ■ Madge Kraai, Treasurer
■ Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- C. Madge presented Month End Reports and Equity, placed on file (**Attachment G**)

XI. Unfinished Business

- A. Jeff from CatchMark was here to explain in further details the new quote for the future surveillance system which includes subcontracting the trenching and electrical work needed before the cameras and hardware can be completely installed. The township will be billed as the work is completed and approved. (**Attachment H**)
MOTION made by Dennis to accept the quote and proceed with installation. Supported by Chuck and the motion was carried with a ROLL CALL vote:

■ Arnie Erb, Supervisor ■ Madge Kraai, Treasurer
■ Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- B. Estimate 1681 from Affordable Fence Company for End of Durham Rd. MOTION was made by Dennis to table the plans for now until a later date if needed. Supported by Chuck and the motion was carried with 5 ayes (**Attachment I**)

- C. Estimate 3479 from Ryerson Brothers Excavating LLC to purchase available guardrail that was donated to the township. (**Attachment J**)

- D. Estimate 1611 from Affordable Fence Company for gates to close off new parking lot when not in use. MOTION was made by Dennis to table until it was decided that gates will for sure be needed. The motion was supported by Chuck and carried with 5 ayes. (**Attachment K**)

XII. New Business

- A. WLAA New Ambulance Presentation was made earlier in the meeting.
- B. There is a Racquet Sports proposal for \$24,730 to surface and stripe new Pickleball court (paid by contributed funds) (**Attachment L**). MOTION was made by Dennis to accept. Supported by Ilene and the motion was carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Madge Kraai, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

C. There was a brief update from Glenn Williams concerning the future plans of the Pickleball courts area, new sidewalks and a possible new pavilion (Howmet funded).

D. Speed Limit Signs on Easy St. and Wiczer Dr. will be installed to assist with controlling traffic. The cost for the five signs is approximately \$650 including one to be paid for by a Wiczer Dr. resident who wants a sign at his property. (**Attachment M**) MOTION was made by Chuck to proceed with signs. The motion was supported by Madge and carried by a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Madge Kraai, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

E. MTA's Professional Development Retreats for Clerks. Ilene asks the board to send herself and her Deputy Clerk, Mandie Lee, to the retreat in September. (**Attachment N**) Madge will take care of the meeting minutes on September 25th. Chuck suggested a substitute be found to cover the Office Assistant desk on September 26-27. MOTION was made to send Ilene and Mandie to the retreat. Supported by Dennis and carried by a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Madge Kraai, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

F. The quote for a new copier for the office hasn't been sent to Chuck yet.

G. Proposal of \$47,650 from BS&A to implement more services through them rather than using Quickbooks. (**Attachment O**) Ilene suggests tabling it until budgeting time. All in favor.

G. White Lake Fire Authority Articles of Incorporation draft was submitted to the board for review. (**Attachment P**)

H. Quote from Rock Plant It for taking down the trees by the pickleball courts. (**Attachment Q**) MOTION was made by Dennis to get more quotes and possible workshop meeting to discuss. Supported by Chuck and the motion carries with 5 ayes.

I. Quote for paving the new parking lot (\$38,500) along with the current parking lot (\$36,300). Arnie suggested tabling paving the new parking lot until it is determined a need.

XIII. Committee Reports

A. Solid Waste Transfer Station - no meetings.

B. White Lake Ambulance Authority has a new truck which was presented earlier in the meeting

C. White Lake Fire Authority has a draft of the Articles of Incorporation

- D. Planning Commission denied the Special Use Permit Application for proposed Tire Recycling in the township. Taco Bell is doing some remodeling
- E. Parks & Recreation received permission from the Community Foundation in regards to the submitted letter of intent to apply for a grant.

XIV. Officer's Reports

- A. Supervisor- There was a local emergency planning meeting held earlier in the month after which we received a hazards profile and evaluation. **(Attachment R)**
- B. Water - Sewer Administrator There was a workshop held at the township last week. The turnout was great as residents took in information on prolonging their septic systems. After was a time for sharing and feedback with those on Easy St, Siesta Ct and Carefree Dr. concerning a possible future sewer connection.
- C. Zoning Administrator – current report on file **(Attachment S)**
- D. Clerk – nothing new to report
- E. Treasurer – Glenn will be having a pickleball presentation for the county treasurers in October. The summer tax season is coming to an end. Though Madge has resigned as township treasurer she has accepted the position of Deputy Treasurer for the next 1-3 months.
- F. Office - nothing to report

XV. Public Comment – Juice Moehlman (echoed by Dennis) thanked Madge for staying on as Deputy Treasurer. She added her thanks for the new ambulance presentation. Scott Erdman spoke about future plans of a solar farm on the former Waste Water site rather than Tire Recycling.

XVI. Announcements

- A. Township Board Meeting – Sept. 25, 2023 at 4:30 pm.
- B. Township Workshop Meeting – Sept. 11, 2023 at 10:30 am

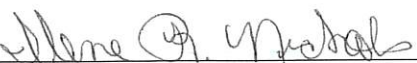
XVII. Adjournment- MOTION was made by Dennis to adjourn at 6:32 pm. Supported by Chuck and was carried 5 ayes.



 Arnold Erb, Supervisor

9-25-23

 Date



 Ilene Nichols, Clerk

9/25/23

 Date