



Whitehall Township
7644 Durham Rd., Whitehall, MI 49461
Regular Board Meeting Minutes
October 23, 2023 @ 4:30 pm

I. Call to Order at 4:30 p.m.

II. Pledge of Allegiance

III. Roll Call

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitgal, Trustee ■ Dennis Kroll, Trustee

IV. Approval of Agenda Oct. 23, 2023

- MOTION was made by Ilene to approve the current agenda. Supported by Connie and motion carried with 5 ayes.

V. Approval of the September 25, 2023 Township Board Meeting Minutes.

Approval of the Oct. 10, 2023 Township Board Workshop Minutes.

- MOTION was made by Dennis to approve both sets of Board Minutes. Supported by Chuck and the motion was carried with 5 ayes.

VI. Public Official. Kim Cyer, County Commissioner, gave an update on the current events in the county. Consumers is moving forward with their solar plan set to be done by 2025. There will be a new Parks and Recreation Commission for Muskegon County parks set up now that there is more to do than can be handled by one manager.

VII. Public Comment concerning agenda – no public comments were made

VIII. Correspondence

- A. Nexamp Solar- (**Attachment A**)
- B. White Lake Senior Center Flyer- (**Attachment B**)
- C. MTA April 2024 Meeting- (**Attachment C**)

IX. Financial Reports

- A. Ilene made a MOTION to approve paying the following checks:
 - General Fund checks #20012-20064 in the amount of \$9,754.99
 - Sewer Fund checks #4475-4489 in the amount of \$9,313.99
 - Water Fund checks #1070-1080 in the amount of \$217.93
 - Special Assessment – No Checks (**Attachment D**)

Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

B. Paying of the bills moved to New Business

C. Month End Balance Sheets & Equity (**Attachment E**) were placed on file.

D. Project Spending Report placed on file to show all of the recent projects and their progress in one spreadsheet (**Attachment F**)

X. Unfinished Business

A. Water Service Agreement with City of Whitehall. A copy of the draft service agreement was sent to Rachel Novak, Township Attorney, to look over for any improvements. The term of the agreement was adjusted from 25 years to 15 years at the board's request. Both Rachel and the City of Whitehall's attorney agree that the wording concerning the necessity of a franchise needs to be left in the new agreement. Another change was that should the city need to build a well within Whitehall Township, they have to be granted Township Approval in writing first.

- MOTION was made by Dennis to accept the contract and authorize the Supervisor to execute. The MOTION was supported by Chuck and was carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

XI. New Business

A. White Lake Excavating Invoice 95573 for Leaf & Brush to be cleaned out \$2,800. (**Attachment G**)

- MOTION was made by Chuck to approve payment. The MOTION was supported by Connie and carried by a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

B. Good Neighbor Fence Invoice with updated changes \$12,861.00 (**Attachment H**)

- MOTION was made by Connie to approve payment. The MOTION was supported by Ilene and carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

C. Asphalt Paving Invoice #2734 for Paving the Township hall parking lot \$45,345. (**Attachment I**)

- MOTION was made by Chuck to approve payment. The MOTION was supported by Connie and carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

D. Lake Michigan CPA Services Invoices # 8051 (\$2,550) and 8055 (\$150) for audit earlier this year (**Attachment J**)

- MOTION was made by Ilene to approve payment of both. The MOTION was supported by Chuck and carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

E. Early In-Person Voting Cost Summary shows that the Township is saving quite a lot by combining with many other municipalities in a centralized location (**Attachment K**)

- MOTION was made by Chuck to accept continuing with this plan. The MOTION was supported by Connie and was carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- F. Owasippe Lake Special Assessment Resolution 2023-5 to decrease the special assessment amount to \$10 annually for the remainder of the assessment district time unless otherwise changed by future board resolution the completion of certain lake improvements (**Attachment L**)
 - MOTION was made by Connie to approve the new resolution. The MOTION was supported by Ilene and was carried by a ROLL CALL vote:
 - Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- G. Catchmark Invoice 9116 for new Security Equipment \$30,617.95 (**Attachment M**)
 - MOTION was made by Dennis to approve the payment. The MOTION was supported by Ilene and carried by a ROLL CALL vote:
 - Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- H. Catchmark Support Estimate to show updated monthly cost \$648 (**Attachment N**)
 - MOTION was made by Dennis to approve new monthly payment. The MOTION was supported by Chuck and carried by a ROLL CALL vote:
 - Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- I. Great Lakes Logging & Firewood Invoice # 6279 for tree removal \$8,000 (**Attachment O**)
 - MOTION was made by Dennis to approve payment. The MOTION was supported by Chuck and was carried with a ROLL CALL vote:
 - Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

XII. Committee Reports

- A. Solid Waste Transfer Station-Almost everything is the same as usual. (**Attachment P**) Right now there aren't any holidays coincide with the regular station schedule. There is a tentative dump day set in April 2024; we are waiting for confirmation before informing the residents.
- B. White Lake Ambulance Authority- One of the medics will be traveling to Ukraine in February to learn and assist with ambulance authority there.
- C. White Lake Fire Authority- no meeting was held in October
- D. Planning Commission- Continuing to put together solar ordinance. Connie has been in communication with local Fire Chief for his input and recommendations.
- E. Parks & Recreation- The project with the pickleball courts is moving along and donations are still coming in to assist with finances. Will have a meeting later in the week to get the complete update as to the grant we applied for.

XIII. Officer's Reports

- A. Supervisor – Reported on pump station evaluation
- B. Water - Sewer Administrator-The pump station evaluation is being drafted as to the needed repairs and cost.
- C. Zoning Administrator – Report on file (**Attachment Q**)
- D. Clerk – nothing to report
- E. Treasurer- County treasurers' meeting for the month was held here due to all the pickleball interest.
- F. Office - Nothing to report

XIV. Public Comment – No public comments

XV. Announcements

- A. Township Board Meeting – Nov. 27, 2023 at 4:30pm.
- B. Network and Security Upgrade on Oct. 27, 2023

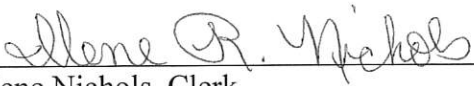
XVI. Adjournment at 5:18 p.m. with a MOTION by Dennis. The MOTION was supported by Connie and carried with 5 ayes.



Arnold Erb, Supervisor

11-27-23

Date



Ilene Nichols, Clerk

11/27/23

Date