

Whitehall Township
7644 Durham Rd, Whitehall, MI 49461
Regular Board Meeting Minutes
November 27, 2023 @ 4:30 p.m.

- I. Arnie Erb, Township Supervisor, called the meeting to order at 4:28 p.m.
- II. Pledge of Allegiance.
- III. Roll Call:
 - Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitgal, Trustee ■ Dennis Kroll, Trustee
- IV. Approval of Agenda- Dennis made a MOTION to approve the November 27, 2023 agenda with the addition of an email correspondence. Chuck supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- V. Approval of previous meeting minutes. Dennis made a MOTION to approve the Regular Board Meeting Minutes for October 23, 2023 and November 8, 2023 Special meeting minutes with the addition of the word “Minutes” at the top. Chuck supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- VI. Public Official – none
- VII. Public Comment – Fire Chief Pete McCarthy was here to introduce himself to Connie and answer any questions concerning the Fire Authority’s Article of Incorporation
- VIII. Correspondence
 - A. White Lake Community Foundation sent an email to Arnie and Glen informing us that they awarded Whitehall Township a grant of \$15,000 for the Whitehall Township Pickleball project. **(Attachment A)**
- IX. Financial Reports
 - A. General Fund, Sewer Fund, Water Fund and Escrow Fund Profit & Loss Reports including General Fund transfers for corrections, presented by Ilene. **(Attachment B)**
 - B. Ilene made a MOTION to approve paying the following bills:
 - General Fund checks #20083-20139 in the amount of \$124,147.13**(Attachment C)**
 - Sewer Fund checks # 4491-4505 in the amount of \$21,342.05**(Attachment D)**
 - Water Fund checks #1081-1097 in the amount of \$7,763.30**(Attachment E)**

Crystal Lake Special Assessment had no changes(**Attachment F**)
Dennis supported the MOTION. The MOTION carried with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- C. Balance Sheets were presented by Connie.(**Attachment G**)

D. Project Spending Report was presented by Connie.(**Attachment H**)

X. Unfinished Business

A. Water service agreement with City of Whitehall is at its final draft; copy is on file. A MOTION was made by Dennis to approve and was supported by Chuck. The MOTION was passed with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

XI. New Business

A. Senior Allocation- A MOTION was made by Chuck to approve giving the rest of the Senior Allocation money to the Montague Senior Center. The MOTION was supported by Dennis and passed with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

B. Leaf & Brush-It was agreed on that weather permitting the station will stay open until December 9. MOTION was made by Arnie and supported by Chuck. The MOTION was passed with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

C. White Lake Landfill is requesting permission via an access agreement to retrieve a sample of the well water at Heritage Park for testing (**Attachment I**). A MOTION to accept the agreement was made by Dennis and supported by Chuck. The MOTION was passed with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

D. ARPA Spending-Chuck submitted a letter of suggestions (**Attachment J**) as to ways to use the money to improve the park and grounds around the township hall. Dennis made a MOTION to allocate the funds to "Park Improvements" including resurfacing the basketball court and gather quotes for next year. The MOTION was supported by Chuck and passed with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

E. Catchmark Invoice #9250 for remaining balance of \$9,850 on network and surveillance upgrade. (**Attachment K**). The MOTION was made by Dennis to pay the invoice. The MOTION was supported by Chuck and passed with a ROLL CALL vote:

- Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
- Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- F. Sewer Pump Station Evaluation draft and Invoice #78189 for \$5,183.50 from Prein & Newhof (**Attachment L**). A MOTION was made by Dennis to pay the Evaluation Invoice. The MOTION was supported by Connie and passed with a ROLL CALL vote:
 - Arnie Erb, Supervisor ■ Connie Bonner, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitgal, Trustee ■ Dennis Kroll, Trustee
- G. Township Representative on White Lake Community Library board is currently Charles Ayres. The MOTION was made by Dennis to reappoint him to another four year term until December 2027. The MOTION was supported by Chuck and was passed with 4 ayes and 0 naves.
- H. Fire Authority, Articles of Incorporation- There were a few questions concerning some of the wording. Chief Pete McCarthy was present to assist with answering the questions, offering some explanations and a bit of history behind the Articles. Whitehall City Council will be meeting and possibly voting on November 28th which make a difference.

XII. Committee Reports

- A. Solid Waste Transfer Station- no changes
- B. White Lake Ambulance Authority- Mike Cockerill lost the recall for White River Township Supervisor so there will be a new person added to the WLAA board.
- C. White Lake Fire Authority- The Articles of Incorporation are closer to finalization
- D. Planning Commission- The November meeting was canceled due to power outages. Solar ordinances are being passed at the state level so Planning Commission may only have to approve ordinance that amends for our Township
- E. Parks & Recreation- All is quiet now that the season is changing to winter.

XIII. Officer's Reports

- A. Supervisor- all functioning normally
- B. Water & Sewer Administrator -We received the draft of the evaluation report showing there is some needed repairs especially a leaking pipe. The finished evaluation should show plans as to what repairs are high priority and what can wait. Crystal Downs is still behind on their Sewer bills contemplating shutting off (not ideal), adding to property tax bill or pursue another avenue.
- C. Zoning Administrator – Letter on file (**Attachment M**)
- D. Clerk- no changes
- E. Treasurer-Finishing preparing property tax bills and sending them out. Getting ARPA funds recorded in Quickbooks differently. Considering contacting a CPA for assistance.
- F. Office – Meeting room furnace will need to be looked at as it doesn't seem to be keeping the room sufficiently warm. Suggests we look into an upgrade for salting the sidewalks.

XIV. Public Comment-none

XV. Announcements


A. Regular Board Meeting is January 22, 2024 at 4:30 p.m.

B. Possible Special Board Meeting in December 2023 concerning the White Lake Fire Authority Articles of Incorporation

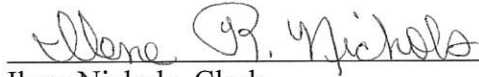
XVI. Adjournment – Arnie made a MOTION to adjourn at 6:27 p.m. The MOTION was supported by Connie. The MOTION was passed with 5 ayes, 0 nays.



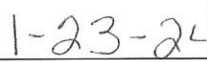
Arnie Erb, Supervisor



Date



Ilene Nichols, Clerk



Date