

✓ DRAFT

✓ APPROVED 4/24/23



WHITEHALL TOWNSHIP REGULAR BOARD MEETING MINUTES

Date: February 27, 2023

Location: 7644 Durham Road, Whitehall MI 49461

- I. **Call to Order:** Arnold Erb, Township Supervisor, called the meeting to order at 4:30 p.m.
- II. **Pledge of Allegiance:** led by Arnold Erb.
- III. **Roll Call:**
 - Arnold Erb, Supervisor ■ Margaret Kraai, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
- IV. **Approval of Agenda February 27, 2023:**
- V.

Approval of the January 23, 2023 Township Board Meeting Minutes.

 - Arnold Erb, Supervisor ■ Margaret Kraai, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

Approval of the January 25, 2023 Township Special Meeting Minutes.

 - Arnold Erb, Supervisor ■ Margaret Kraai, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

Approval of the January 30, 2023 Township Special Meeting Minutes.

 - Arnold Erb, Supervisor ■ Margaret Kraai, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

Approval of the January 30, 2023 Township Board Workshop Meeting Minutes.

 - Arnold Erb, Supervisor ■ Margaret Kraai, Treasurer
 - Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee

- VI. **Public Official** – Kim Cyr
- VII. **Public comment** – with regards to items on the agenda only 3 minutes per comment. Only one comment per person. Rise, give your name and address, and direct your comments to the board. If speaking for other people or person you must have a signed letter from them giving you that authority.
- VIII. **Correspondence** –
- A. Charter Communications
 - B. Nationwide Fees
 - C. Senator Bumstead
- IX. **Financial Reports**
- A. Clerk – General Fund, Sewer Fund, and Water Fund Profit and Loss Reports
 - B. Clerk – Paying the General Fund, Sewer Fund and the Water fund bills. Presented by Ilene Nichols
Ilene Nichols made the motion to pay the following bills:
General Fund – Check Number from 19608 to 19652 in the amount of \$28,967.88
Sewer Fund – Check Number from 4371 to 4386 in the amount of \$12,730.04
Water Fund – Check Number from 1014 to 1019 in the amount of \$147.83
Escrow Fund – No Checks to be approved
After some discussion and clarification of the reports a **ROLL CALL vote** was called: **Y** Arnold Erb, Supervisor, **Y** Margaret Kraai, Treasurer
Y Ilene Nichols, Clerk, **N** Chuck Schmitigal, Trustee, **N** Dennis Kroll, Trustee
Carried **3 Aye 2 Nay** Motion passed
 - C. Treasurer – Month End Reports. Presented by Margaret Kraai
■ Arnold Erb, Supervisor ■ Margaret Kraai, Treasurer
■ Ilene Nichols, Clerk ■ Chuck Schmitigal, Trustee ■ Dennis Kroll, Trustee
5 Aye 0 Nay
- X. **Unfinished Business:**
- A. **Senior Milage Allocation** –
Kelly Markley presented Montague Farmer’s Market Coupon Program. After some discussion and clarification of the program Chuck Schmitigal made the motion to try this program in the amount of \$3,000 for coupons plus a \$300 in administration fees. Dennis Kroll 2nd the motion a **ROLL CALL vote** was called: **Y** Arnold Erb, Supervisor, **Y** Margaret Kraai, Treasurer
Y Ilene Nichols, Clerk, **Y** Chuck Schmitigal, Trustee, **Y** Dennis Kroll, Trustee
5 Aye 0 Nay Motion passed. Additional \$7,300 tabled until next meeting.
- XI. **New Business**
- A. Recommendation to Upgrade Assessor Computer. Tabled for more research into pricing.
 - B. Recommendation to Approve Board of Review Members.
Dennis Kroll made the motion to approve members for 1 year.
Chuck Schmitigal 2nd the motion. **A Roll Call** vote was called.
N Arnold Erb, Supervisor, **Y** Margaret Kraai, Treasurer

N Ilene Nichols, Clerk, Y Chuck Schmitigal, Trustee, Y Dennis Kroll, Trustee. Motion carried for 1 year appointment.

3 Aye 2 Nay

- C. Water Service Fee Increase including Fire Hydrant Rental. Dennis Kroll made the motion to approve members for 1 year. Chuck Schmitigal 2nd the motion Carried **5 Aye 0 Nay** Motion passed
- D. White Lake flooring updated quote. Chuck Schmitigal made the motion to approve carpeting Dennis Kroll 2nd the motion Carried **5 Aye 0 Nay** Motion passed
- E. Resolution to Allocate Senior Millage. See Unfinished Business.
- F. Recommendation to send out a Spring Newsletter. Chuck Schmitigal made the motion to publish for early April. Chuck 2nd the motion. Carried **5 Aye 0 Nay** Motion passed
- G. Resolution for Whitehall Township Poverty Guidelines. Dennis Kroll to accept these guidelines Chuck Schmitigal 2nd the motion Carried **5 Aye 0 Nay** Motion passed
- H. Solid Waste Authority Pride Days. The motion was made and 2nd to table this. **All in agreement.**
- I. Recommendation to Approve Adding a Street Light at Hyde Park & Wiczer Drive. Dennis Kroll made the motion to move forward with this project. Chuck Schmitigal 2nd the motion Carried **5 Aye 0 Nay** Motion passed
- J. Sanitary Sewer Phase 1c (Benston Road from Whitehall Road to end of township property). Tabled for more information.

XII.

Committee Reports

Arnie – Reported on the Solid Waste Transfer Station and made the announcement that the Pride Day was moved to the fall season

Chuck – Reported on the White Lake Ambulance Authority – mentioned just took care of \$29,000 in bills. Chuck also shared that within our township it took seven minutes on average to receive ambulance service.

Dennis – Reported on the White Lake Fire Authority – In regards to the updated and amended, Articles of Incorporation, Whitehall Township needs to consider more representation.

Madge – Reported on the Planning Commission – Special hearing on Wednesday due to appeal on the Zoning Amendment for Erdman Recycling LLC.

Arnie – Reported on the Parks and Recreation – Spark Grant was denied.

XIII.

Officer's Reports

- A. Supervisor – Arnold Erb
- B. Zoning Administrator – absent but zoning reports are within Agenda
- C. Water and Sewer Administrator – Arnold Erb – Water and

Sewer Administration – Discussion of Wesco Sewer hookup. This starts conversation on would we like to hookup residents at the same time. Arnie will start research to go about seeing if residents are in favor. If they are not in favor, we must consider the environmental toll that is taken.

- D. Treasurer – Margert Kraai -Wrapped up Tax season. All Personal Property applications for tax exemption were received per Kelli Navarro, Assessor
- E. Clerk – Ilene Nichols – Nothing more to report at this time.
- F. Office Manager

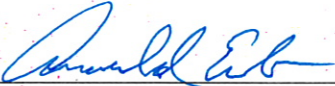
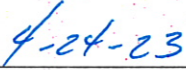
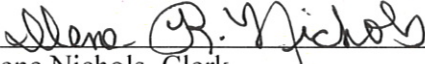
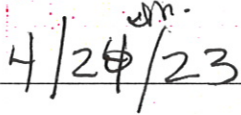
XIV. **Public Comment** – with regards to non-agenda items only – 3 minutes per comment. Only one comment per person. Rise, give your name and address, and direct your comments to the board. If speaking for other people or person you must have signed letter from them giving you that authority.

XV. **Announcements:**

- A. Township Budget Meeting March 6, 2023 at 4:30 pm.
- B. Township Board of Review Organizational Meeting – March 7, 2023 at 9:30 am.
- C. Township Board of Review Protest Meeting – March 13, 2023 at 2-5, 6-9
- D. Township Board of Review Protest Meeting – March 14, 2023 at 9 am-12, 1-4 pm.
- E. Township Board Meeting – March 27, 2023 at 4:30pm.

XVI. **Adjournment:**

Dennis Kroll made a MOTION to adjourn at 6:55 p.m, The MOTION was 2nd by Chuck Schmitgal. The MOTION was passed with **5 Ayes, 0 Nays.**

 _____ Arnold Erb, Supervisor	 _____ Date
 _____ Ilene Nichols, Clerk	 _____ Date