



**Whitehall Township
Regular Board Meeting Minutes
May 28, 2024 @ 4:30 p.m.**

- I. Arnie Erb, Township Supervisor, called the meeting to order at 4:30 p.m.
- II. Pledge of Allegiance.
- III. Roll Call:
Present: Arnie Erb, Supervisor; Connie Bonner, Treasurer; Ilene Nichols, Clerk;
Chuck Schmitigal, Trustee; Dennis Kroll, Trustee
Absent: none
- IV. Approval of Agenda Dennis made a MOTION to approve the Agenda. Connie supported the MOTION. The MOTION was carried with 5 ayes and 0 nays.
- V. Approval of previous meeting minutes.
Chuck made a MOTION to approve the Regular Board Meeting Minutes for April 22, 2024. Dennis supported the MOTION. The MOTION was carried with 5 ayes and 0 nays.
Dennis made a MOTION to approve Special Board meeting minutes for May 20, 2024 as written. Ilene supported the MOTION. The MOTION was passed with 5 ayes and 0 nays.
- VI. Public Official – none
- VII. Public Comment – none
- VIII. Correspondence
 - A. Charter Communications (**Attachment A**)
- IX. Financial Reports
 - A. General Fund, Sewer Fund, Water Fund and Special Assessment Fund Profit & Loss Reports presented by Ilene. (**Attachment B**)
 - B. Ilene made a MOTION to approve paying the following bills:
General Fund checks #20388- 20459 in the amount of \$249,333.75 (**Attachment C**)
Sewer Fund checks #4591-4606 in the amount of \$410,540.71 (**Attachment D**)
Water Fund checks #1135-1144 in the amount of \$323.02 (**Attachment E**)
Chuck supported the MOTION. The MOTION carried with a ROLL CALL vote:
Aye: Chuck, Ilene, Arnie, Connie, Dennis
Nay: none

- C. Balance Sheets (**Attachment F**) were presented by Connie.
Line item added by CPA for petty cash account.

X. Unfinished Business

A. Cement Work for Township Park

Sidewalks to and around the pickleball courts, stump removal beforehand. Three estimates for excavating and cement work (**Attachment G**). Arnie recommended having all stumps excavated before cement work is done and Ryerson as the company to contract.

Arnie made a MOTION to accept the estimates from Ryerson for excavation of stumps, hauling away and cement work. Supported by Chuck. The MOTION was carried with a ROLL CALL vote:

Ayes: Arnie, Connie, Chuck, Ilene

Nay: Dennis

B. Leaf Blower for Disc Golf Course (**Attachment H**)

Chuck made a MOTION to add \$600 from former skateboard park fund to the amount budgeted for disc golf in order to pay for a leaf blower for the Disc Golf Course in the amount of \$1800. Supported by Connie. The MOTION was carried with a ROLL CALL vote:

Ayes: Ilene, Connie, Arnie, Dennis, Chuck

Nay: none

XI. New Business

A. Fireworks for July 4th Contribution (**Attachment I**)

Connie made a MOTION to contribute \$300 to Whitehall's July 4th Fireworks.

Supported by Ilene. The MOTION was carried with a ROLL CALL vote:

Ayes: Ilene, Arnie, Connie, Dennis

Nay: Chuck

B. Annual Library Board Presentation by Ruth Grenell and Charles Ayres (**Attachment J**)

C. Recommend Albert Wheeler for Planning Commission by Arnie

Dennis made a MOTION to appoint Albert Wheeler to the Planning Commission.

Supported by Chuck. The MOTION was carried with 5 ayes and 0 nays.

D. Krystal Yeager Resignation (**Attachment K**)

Dennis made a MOTION to hire Lindsay Palacios as the new office cleaner. Supported by Ilene. The MOTION was carried with a ROLL CALL vote:

Ayes: Chuck, Ilene, Arnie, Connie, Dennis

Nay: none

E. Pay for Fire Authority Board Member

Chuck pointed out that the Library Board representatives do not get paid so the same standard should be held for all representatives. It was recommended that Randy should be at board meetings for reporting such as Dennis did in the past.

F. Recommend Steve Dufort for ZBA & Fire Authority Board Member starting in July
Dennis made a MOTION to appoint Steve Dufort. Supported by Connie. The MOTION was carried with 5 ayes and 0 nay.

G. Well Water Pump Replacement (**Attachment L**)

Dennis made a MOTION to approve the payment of \$2,670.37 for the replacement of the well water pump. Arnie also shared that the extra pump to assist with the outside bathrooms needed to be replaced as well. Possibly on the agenda for the next meeting. Supported by Chuck. The MOTION was carried with a ROLL CALL vote:

Ayes: Dennis, Connie, Arnie, Ilene, Chuck

Nay: none

H. Re-surfacing Basketball Court (**Attachment M**)

Chuck made a MOTION to approve the estimate #7327 for \$24,375 from Advanced Sealing & Paving INC, to resurface the current basketball courts at the Township Park including a walkway to the pickleball courts. Lines for the courts will have to be done separately. Supported by Ilene. The MOTION was carried with a ROLL CALL vote:

Ayes: Chuck, Ilene, Arnie, Connie, Dennis

Nay: none

I. BS&A Software (**Attachment N**)

Ilene made a MOTION to move forward with the contract. Supported by Dennis. The MOTION was carried with a ROLL CALL vote:

Ayes: Dennis, Connie, Arnie, Ilene, Chuck

Nay: none

J. Appointment of Treasurer

Connie requested her resignation date be adjusted to June 20th for accounting and to have the newly appointed treasurer who is trained to setup the upcoming tax bills. Dennis made a MOTION to approve the adjusted resignation date. Supported by Ilene. The MOTION was carried by 5 ayes and 0 nay.

Arnie recommends appointing Madge Kraai for the office of Treasurer

Dennis made a MOTION to appoint Madge Kraai to the office of Treasurer effective June 21st. Supported by Ilene. The MOTION was carried with a ROLL CALL vote:

Ayes: Chuck, Ilene, Arnie, Dennis

Nay: none

XII. Committee Reports

A. Solid Waste Transfer Station- 36 residents used their Spring Cleanup coupons.

B. White Lake Ambulance Authority- Needing to put up a building for ambulance storage.

C. White Lake Fire Authority- none

D. Planning Commission- readopted the current Master Plan then continuing to make any changes and updates.

E. Parks & Recreation- new pickleball courts were resurfaced last week and are being used this week already.

XIII. Officer's Reports

- A. Supervisor
- B. Water & Sewer Administrator
- C. Zoning Administrator – Report on file (**Attachment**)
- D. Clerk -will be attending the Clerk 101 training June 17-18, 2024. Chuck made a MOTION to approve paying for training and hotel. Supported by Dennis. The MOTION was carried with a ROLL CALL vote:
Ayes: Chuck, Ilene, Arnie, Connie, Dennis
Nays: none
- E. Treasurer-
- F. Office- Farmer's Market coupons are available in the office.




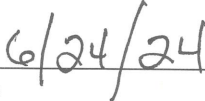
XIV. Public Comment

- A. Madge inquired if she needed to be officially appointed to the Planning Commission.

XV. Announcements

- A. Regular Board Meeting is June 24, 2024 at 4:30 p.m.

XVI. Adjournment – Dennis made a MOTION to adjourn at p.m. The MOTION was supported by Chuck. The MOTION was passed with 5 ayes, 0 nays.

 _____	 _____
Arnie Erb, Supervisor	Date
 _____	 _____
Ilene Nichols, Clerk	Date