

WHITEHALL TOWNSHIP
7644 Durham Rd., Whitehall 49461
Planning Commission Meeting Minutes
October 1, 2025

I. Call to Order

Meeting was called to order at 6:03pm by Carmen Rodriguez, Chairperson.

II. Pledge of Allegiance

III. Roll Call

Planning Commission Members Present: Carmen Rodriguez, Al Wheeler, Kathy Dusseau, Tim Hicks, Tom Zmolek and David Holly

Guests Present: John Duff, Don Norkett, Sandy McAuley

IV. Approval of Agenda

- A. Chairperson Rodriguez requested review and a motion to approve the agenda. Mr. Holly made the motion to approve. Mr. Hicks made the motion to approve. Mr. Wheeler seconded. Motion carried.

V. Approval of Minutes

- A. Chairperson Rodriguez requested review and a motion to approve the minutes of the September 3, 2025 meeting. Mr. Holly made the motion to approve. Ms. Dusseau seconded. Motion carried. Mr. Hicks noted corrections to be made.

VI. Public Comment

- A. Finding no public comment, Ms. Rodriguez closed the public comment section of the meeting.

VII. Unfinished Business

- A. Mr. Holly reported that Rhonda Boyd is the new township Treasurer.

VIII. New Business

- A. Site Plan Review – 3334 Alice Street
 1. Mr. Don Norkett summarized their intentions of building a pole barn on the property located at 3334 Alice Street and requested approval of their site plan.
 2. Mr. Holly asked for clarification on the measurements indicated on the documents provided concerning the location of the proposed structure in relation to Alice Street and the existing house. Mr. Norkett answered these questions to the satisfaction of Mr. Holly. Mr. Norkett added that they had

talked with neighbors and they had no concerns.

3. There being no other major concerns or questions, Ms. Rodriguez called the question of site plan approval with a roll call vote. Motion to approve was made by Mr. Wheeler, seconded by Mr. Holly Roll Call Vote: Hicks, Dusseau, Holly, Wheeler, Zmolek. Motion carried—Unanimous.

IX. Correspondence

- A. Ms. Rodriguez shared new correspondence from West Michigan Shoreline Regional Development Commission announcing the availability of the Blue Lake Township Development Plan.

X. Other

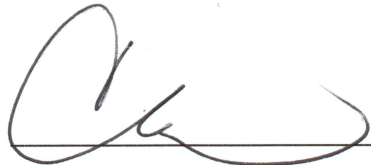
- A. Mr. Zmolek inquired about when the Commission might focus its attention on the township Master Plan. There was general agreement that this effort needed to get underway, but grappled with how to approach the project. A number of issues were shared by members. Ms. Dusseau suggested taking one township Zoning Designation at a time starting with "forestry." Ms. Rodriguez suggested every commissioner review that section of the Master Plan before next month's meeting to facilitation discussion.

XI. Announcements.

- A. The next meeting will be held on Wednesday, November 5, 2025 at 6pm.

XII. Adjournment

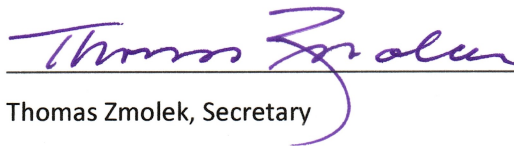
- A. The meeting was adjourned at 6:51pm.



Carmen Rodriguez, Chairperson

11/5/25

Date



Thomas Zmolek, Secretary

10.7.2025

Date